

# BERRYESSA EDUCATION FOUNDATION

## Meeting Summary

Meeting Date & Time: February 26, 2019 @ 5:00 p.m.

Topic	Action
Welcome and Introductions	<p>Meeting called to order at <u>5:03</u> p.m. and introductions were made.</p> <p>Members present: Linda Locke, Han Nguyen, Carol Mar, Margot Sandoval, Diane Scott, Harriette Quilicot, Jackie Durant, Kelly Ouyang, Rodney Asano, Jennifer Kerr, Katie Angarano, Roxane Fuentes, Susan Papert, Holly Masulis, Amy Hu</p>
Approval of Minutes	<p>The January 22, 2019 minutes were reviewed and approved as presented.</p>
Financial Report	<p>Susan Papert presented the financial report as of Feb. 25, 2019 as follows:</p> <p style="padding-left: 40px;">Total Assets: <u>\$139,708.45</u> Total Income: <u>\$2,583.51</u> Expenses: <u>\$972.30</u> Unrestricted Assets: <u>\$24,432.38</u></p>
Review of Grant Proposals	<ol style="list-style-type: none"><li>1. Linda S., and Jennifer M. from Piedmont Middle School requested \$2,000 for Kayaking AVID Team Building. After discussion, a motion was made by Jackie Durant to replace Linda S. with _____, and recommended for approval if the trip is approved by the District, once the District's liability insurance has been contacted. A second motion was made by Kelly Ouyang.</li><li>2. Katie A. from Vinci Park School requested \$1,000.00 for Leveled Readers. After discussion, a motion was made by Holly Masulis and second by Kelly Ouyang.</li><li>3. Joy C., Allison A., Joe H., Sarah P., from Brooktree School were not present.</li></ol>
Amazon Smile	<p>The Ed Foundation received a letter from Amazon Smile, notifying us that there is \$69.22 in an account. In order to claim this money, the Ed Foundation has to open an account with them. This will allow the Ed Foundation to collect funds when it's selected as a recipient for donation when purchasing items on-line.</p>

<p>Raffle: March 23, 2019</p>	<p>1. Expenses &amp; Prizes:  At the November 27, 2018 meeting, it was voted on to spend \$3,000 for expenses and prizes. Below is a list of items that has been spent so far:</p> <ul style="list-style-type: none"> <li>• Print Raffle Tickets \$480.20</li> <li>• iRobot Roomba \$541.13</li> <li>• Two \$200 Southwest Gift Cards \$400.00</li> </ul> <p>Current total is \$1421.33. The Disney Land Tickets still needs to be purchased (estimated at \$1,300+), and well as the \$1,000 cash prize is not included.</p> <p>2. Volunteers Needed  The following members have volunteered to participate to assist on Raffle day, March 23, 2019, at the district office:</p> <ul style="list-style-type: none"> <li>• Carol Mar</li> <li>• Jackie Durant</li> <li>• Susan Papert</li> <li>• Margot Sandoval</li> <li>• Roxane Fuentes</li> <li>• Linda Locke</li> </ul> <p>3. Ticket Pick-Up on Friday, March 22, 2019  Tickets and money will be collected on Friday, March 22, 2019 from all sites. If people still want to buy tickets, they can purchase them on Raffle day from 8:30 – 10:45 a.m. at the District Office. A both will be set up at the Farmer’s Market.</p>
<p>Grant Due Dates:</p>	<p>March 15, 2019</p>
<p>Adjournment</p>	<p>Meeting was adjourned at 6:05 p.m.</p>